

**CAMDEN COUNTY LIBRARY COMMISSION
MEETING MINUTES**

DATE: July 14, 2015

LOCATION: Gloucester Township-Blackwood Rotary Public Library

PRESENT: Nancy D. Costantino, Joyce Ellis, Robert Weil, Gail Watkins, Barbara Laynor, Pat Abusi, Linda Devlin. County Counsel: Catherine Binowski. Staff: David Lisa, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Ellis presented a motion to go into closed session and it was seconded by Commissioner Watkins. Resolution #62-15 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Abusi. The motion passed unanimously.

The commission meeting was open to the public.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the June regular meeting; the motion was seconded by Commissioner Watkins. Commissioner Abusi and Commissioner Ellis abstained. The regular minutes for June were approved.

FINANCIAL STATEMENTS: Commissioner Watkins presented a motion to accept the financial statements for June 2015 and it was seconded by Commissioner Abusi. It was unanimous in favor of approving Resolution #63-15, the financial statements for June 2015.

BILLS AND VOUCHERS: Commissioner Abusi presented a motion to accept the bills and vouchers for June 2015; the motion was seconded by Commissioner Laynor and Resolution #64-15, approving the bills and vouchers for June 2015, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Abusi presented a motion to accept the appointments and resignations for June 2015, the motion was seconded by Commissioner Watkins and Resolution #65-15, approving the appointments and resignations for June 2015, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that the Food Service Program at the Ferry Avenue Branch has been a success so far. Over 160 lunches have been served since the program began on June 29th.

Ms. Devlin announced that the Library's Spring Book Sale earned \$18,000.00, a record for the two-day spring book sale.

Ms. Devlin announced that the Summer Reading Program is underway at all branches. This year's theme is "Every Hero Has a Story!" Over 600 children have signed up at the Vogelson Branch.

Ms. Devlin provided information about the The New Jersey Trustee Academy, an online series of courses for library board members. Courses are self-paced and are on topics such as Trustee Basics, Working Effectively with the Library Director, The Library's Budget, and Library Law. Courses count towards the continuing education requirement for library boards, needed to qualify for per capita state aid funding.

Ms. Devlin provided the Commissioners with a report on the American Library Association Annual Conference she attended in San Francisco from June 25 through June 30. Ms. Devlin attended sessions on leadership, staff motivation, alignment, and engagement, community outreach and engagement, early literacy and innovation. She outlined ideas for future library services, such as pop-up libraries and enhanced community engagement. She also related ideas for improving internal communication and engagement, including a new structure for meetings, "just do it" grants for staff, and employee recognition.

Anne Ackroyd, Branch Manager at the Gloucester Township Branch, updated the Commissioners on branch activities and programs, including the various upgrades to the branch that were made by Gloucester Township Public Works during the past year.

CONTINUING BUSINESS:

Ms. Devlin discussed the County Contract for Grant Writing Services. Ms. Devlin along with Library Commission President Nancy D. Costantino attended a meeting with two representatives from Millennium Strategies on July 9th. This service is not budgeted for this year but may be something to budget for 2016. The Library also needs to acquire a 501C3.

NEW BUSINESS:

Add item of Revenue and Appropriation—Literacy NOW: Commissioner Abusi presented a motion to add item of revenue and appropriation to the 2015 Budget-Literacy NOW in the amount of \$3,000 for Salaries. Commissioner Weil seconded the motion and Resolution #66-15 was unanimously approved.

Add item of Revenue and Appropriation—ProLiteracy: Commissioner Abusi presented a motion to add item of revenue and appropriation to the 2015 Budget-ProLiteracy in the amount of \$1,500 for Community Relations and Supplies. Commissioner Weil seconded the motion and Resolution #67-15 was unanimously approved.

Add item of Revenue and Appropriation—Adult Basic Skills: Commissioner Weil presented a motion to add item of revenue and appropriation to the 2015 Budget-Adult Basic Skills in the amount of \$79,000 for Salaries, Office Supplies and Literacy Materials. Commissioner Watkins seconded the motion and Resolution #68-15 was unanimously approved.

Non-fair and Open Contract with Innovative Interfaces, Inc.: This resolution authorizes the award of a non-fair and open contract for maintenance of an integrated online library system for \$5,606. Commissioner Abusi presented a motion to approve the non-fair and open contract with Innovative Interfaces, Inc.; Commissioner Watkins seconded the motion and Resolution #69-15 was unanimously approved.

Commissioner Abusi presented a motion to consider items E, F and G, as a block vote and Commissioner Watkins seconded the motion.

Reclassification Librarian 1 to Librarian 2, Emily Getzinger: This resolution authorizes the provisional reclassification of Emily Getzinger for the position of Librarian 2 effective July 24, 2015.

Reclassification Librarian 1 to Librarian 2, Nelida Vazquez: This resolution authorizes the provisional reclassification of Nelida Vazquez for the position of Librarian 2 effective July 24, 2015.

Reclassification Librarian 1 to Librarian 2, Barbara Ayes: This resolution authorizes the provisional reclassification of Barbara Ayes for the position of Librarian 2 effective July 24, 2015.

Commissioner Abusi presented a motion to approve the reclassifications; Commissioner Watkins seconded the motion and Resolution #70-15, Resolution #71-15 and Resolution #72-15 were unanimously approved.

Staff Achievement Awards: These awards recognize staff for going above and beyond the scope of ones duties. Bill Brahms, Chris Entwisle, and Gerald Jackson were nominated this month for their work with the spring book sale. Commissioner Weil presented a motion to accept the Staff Achievement Awards; Commissioner Abusi seconded the motion and the Staff Achievement Awards was unanimously approved.

OTHER COMMISSION BUSINESS:

PUBLIC PORTION: No public present

ADJOURNMENT: Commissioner Watkins presented a motion to adjourn the meeting. The motion was seconded by Commissioner Abusi and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director
July 14, 2015



7/15/15

Certified by _____ Date: _____
Linda Devlin, Director