**COL-3: Challenged Material and Programs Policy**

| Effective: June 15, 2022; Supersedes: February 8, 2022; MNG-5, Patron Request-Reconsideration of Library Materials, November 11, 2005 |

**Policy Statement:** The Camden County Library System provides a method for library users to request reconsideration of library materials and programs.

**Regulations:**

1. Library materials are selected and retained in accordance with criteria set forth in the Library’s Collection Development Policy, COL-1.

2. Library sponsored programs are selected and presented in accordance with criteria set forth in the Library’s Programming Policy, CUS-7.

3. While a Library user may not agree with the viewpoints offered in some materials or programs, the Library has a responsibility to provide balanced collections and programs that represent the needs of our diverse communities.

4. If a patron wishes the Library to reconsider the inclusion of items in the collection or programs, this process is followed:

   4.1. The patron is provided a copy of the Challenged Materials Policy to review.
   
   4.2. The patron is provided a copy of the Request for Reconsideration of Library Materials and Programs form or provided with online access to the digital version of the form.
   
   4.3. The patron must complete and submit the form to the Library Director to initiate a review of the material.
   
   4.4. The item that is challenged will not be removed from the collection or shelves during the review.
   
   4.5. A program will not be cancelled or postponed during the review.
   
   4.6. The Library Director will review the request, the item in question, the program (unless already presented and a recording is not available), the program presenter/speaker, reviews of the item or program, and criteria set forth in the Collection Development and Programming Policy.
   
   4.7. The Library Director will send a response in writing to the patron along with a copy of the Collection Development or Programming Policy.
   
   4.8. If the patron is not satisfied with the Library Director’s response, the matter will be referred to the Library Commission for review.
   
   4.9. The Commission will send a written response to the patron. The decision of the Library Commission is final.