



Dream Explore Imagine

Camden County Library System is governed and supported by the Camden County Board of Chosen Freeholders and the Camden County Library Commission

### Application for Employment

1. Name: \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_
3. Home Telephone: (    ) \_\_\_\_\_      4. Business Telephone: (    ) \_\_\_\_\_
5. Cell Phone: (    ) \_\_\_\_\_      6. E-mail: \_\_\_\_\_
7. Social Security No.: \_\_\_\_\_      8. Desired Salary: \_\_\_\_\_
9. Announced position applied for: \_ \_\_\_\_\_ Location \_\_\_\_\_

Applications submitted for positions not announced will be returned to the applicant as unaccepted by the library.

10. a. Are you 18 years old or older?  yes  no  
(If under 18, you will be required to submit working papers if offered employment.)
- b. Are you eligible for employment in the U.S.?  yes  no
- c. Do you possess a driver's license that is valid in New Jersey?  yes  no
- d. Have you ever worked or been educated under a different name?  yes  no  
If yes, specify \_\_\_\_\_
- e. Have you ever worked for the County of Camden before?  yes  no  
If yes, specify \_\_\_\_\_

11. Have you ever been convicted of a crime or offense, which has not been expunged by the court?  
 yes  no

(If yes, give details of each conviction and disposition in the block. A conviction will not necessarily preclude you from employment unless such conviction(s) relates adversely to the employment sought. Please note, some positions, as a condition of employment, require a request for Criminal History Record.

12. GED, College and Graduate Schools

List any high school or equivalent, colleges, universities and graduate schools which you have attended

Name of School	Credit Hours	Major Area of Study	Type of Degree	Did you Graduate

13. Other Schools or Training Schools

include vocational, technical and other schools you have attended that are related to the title for which you are applying. If it is not a full curriculum, be specific as to the number of hours.

Name and Location	Subject or Courses	Was Course Completed

14. Use this space to describe any licenses, certificates, registrations, skills, crafts, including machines or equipment operated which relates to the position for which you are applying.

15.

List All Employment

Start with present or last position and work back. Include U.S. Military and volunteer experience.

Please complete in full even though you may attach a resume.

Position Title:	From: mo./yr	To: mo./yr.	Salary or Wage: Starting: Ending:
Employer's Name & Address:	Supervisor's Name:		
	Employer's Phone Number:		
<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time    _____ Hours per week		Reason for Leaving:	
Description of Duties:			

Position Title:	From: mo./yr	To: mo./yr.	Salary or Wage: Starting: Ending:
Employer's Name & Address:	Supervisor's Name:		
	Employer's Phone Number:		
<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time    _____ Hours per week		Reason for Leaving:	
Description of Duties:			

Position Title:	From: mo./yr	To: mo./yr.	Salary or Wage: Starting: Ending:
Employer's Name & Address:	Supervisor's Name:		
	Employer's Phone Number:		
<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time    _____ Hours per week		Reason for Leaving:	
Description of Duties:			

16. Do you have any objection to our contacting any of your previous employers regarding your employment?  
 yes  no

17. Are you engaged in other business activity or employment which you desire to continue if employed by the County of Camden?  yes  no

18. Do you or does a member of your immediate family own or have an interest in any organization that deals with, is regulated by or is otherwise affected by the operations of any department of the County of Camden?  yes  no

19. Do you have any relatives that work for the County?  yes  no

If yes, name of relative \_\_\_\_\_ relative's position \_\_\_\_\_

20. List three business references whom we may contact for information concerning your qualifications.

Name	Address	Phone No.	Occupation

21. In case of emergency notify:

Name: \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening/Cell Phone \_\_\_\_\_

I certify that all answers given by me are true, accurate and complete. I understand that the falsification, misrepresentation or Omission of fact on this application (or any other accompanying or required documents) will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.

I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

I acknowledge that I have read and understand the above statement and hereby grant permission to confirm the information supplied on this application by me.

*I understand that if I submit an incomplete application, it may be cause for disqualification.*

22. Signature \_\_\_\_\_ Date \_\_\_\_\_