

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: September 13, 2022

LOCATION: M. Allan Vogelson Branch

PRESENT: Joseph Tortorelli, Robert Weil, Suzanne Fox, Pat Abusi, Linda Devlin.
County Counsel: Ilene Lampitt. Staff: Jennifer Druce, Lauren Callahan, Antonella Kressel, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #111-22 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Abusi presented a motion to open the meeting to the public; the motion was seconded by Commissioner Fox. The motion passed unanimously.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the August 2022 regular meeting; the motion was seconded by Commissioner Abusi. The regular minutes for August 2022, was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Abusi presented a motion to accept the financial statements for July 2022; the motion was seconded by Commissioner Weil and Resolution #112-22 approving the financial statements for July 2022 was unanimously approved

BILLS AND VOUCHERS: Commissioner Weil presented a motion to accept the bills and vouchers for August 2022; the motion was seconded by Commissioner Fox and Resolution #113-22, approving the bills and vouchers for August 2022, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Abusi presented a motion to accept the appointments and resignations for August 2022, the motion was seconded by Commissioner Weil and Resolution #114-22, approving the appointments and resignations for August 2022, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that September is Library Card Sign-Up Month. This is held each September to mark the beginning of the school year. During the month, the American Library Association and libraries unite to ensure every child signs up for their own library card.

Ms. Devlin announced that the Library has just added access to two new online resources: *Foundation Directory Online* and *Grants to Individuals*. These resources can be used to help individuals and businesses locate sources of funding for projects and find information on how companies and philanthropic organizations distribute funds. This service is only available in library buildings.

Ms. Devlin announced that the Nilsa Cruz-Perez Downtown Branch is scheduled to reopen to the public on Wednesday, September 14.

Ms. Devlin announced that the Library was awarded the Library Services and Technology Act (LSTA) grant in the amount of \$20,000. The funds will be used to create a new digital classroom at the Ferry Avenue branch.

Associate Director Jennifer Druce updated the Commission on the following:

Nilsa Cruz-Perez Downtown Branch is scheduled to reopen to the public September 14 at 10:00.

The Branch had been closed since the end of June.

The Vogelson Branch will have the flooring replaced on the fire stairs.

The 2022 Summer Reading Program has concluded with 8,464 hours read by patrons ages 0-18.

Ms. Druce and Ms. Devlin thanked the IT Department, the branches and departments for all their hard work and help while the Nilsa Cruz-Perez Downtown Branch was closed.

Commissioner Fox presented a motion to accept the Director's Report; the motion was seconded by Commissioner Weil and the Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Reclassification, Librarian 1 to Librarian 2, Ilinitch, K: Commissioner Weil presented a motion to approve the reclassification, Librarian 1 to Librarian 2, Kaitlin Ilinitch effective September 18, 2022; Commissioner Abusi seconded the motion and Resolution #115-22 was unanimously approved.

Ratification of Temporary Assignment-Librarian 3+, Branch Manager, William G. Rohrer Memorial Library Haddon Township Branch, Cannon, M: Commissioner Weil presented a motion to approve the ratification of temporary assignment- Librarian 3+, Branch Manager, William G. Rohrer Memorial Library Haddon Township Branch, Martha Cannon effective August 27, 2022; Commissioner Abusi seconded the motion and Resolution #116-22 was unanimously approved.

Revise Personnel Policy 3.13 Nepotism: Commissioner Fox presented a motion to revise Personnel Policy 3.13 Nepotism; Commissioner Weil seconded the motion and Resolution #117-22 was unanimously approved.

Reclassification, Library Assistant to Senior Library Assistant, LaRose, D.: Commissioner Abusi presented a motion to approve the reclassification, Library Assistant to Senior Library Assistant, Danielle LaRose effective September 18, 2022; Commissioner Fox seconded the motion and Resolution #118-22 was unanimously approved.

Adoption of Camden County Library Diversity Statement: Commissioner Fox presented a motion to authorize the adoption of the Camden County Library Diversity Statement; Commissioner Weil seconded the motion and Resolution #119-22 was unanimously approved. Ms. Devlin read the statement and acknowledged all team members.

Revision of Public Service Policy CIR-8, Fees: Commissioner Abusi presented a motion to revise Public Service Policy CIR-8, Fees; Commissioner Weil seconded the motion and Resolution #120-22 was unanimously approved.

Revision, Boiler Operator Agreement, Merchantville Public School: Commissioner Weil presented a motion to authorize the revision, Boiler Operator Agreement, Merchantville Public School; Commissioner Abusi seconded the motion and Resolution #121-22 was unanimously approved.

Authorize 2019 Mans Estate Donation Appropriation Transfers: Commissioner Fox presented a motion to authorize 2019 Mans Estate Donation Appropriation Transfers in the amount of \$2,000 from Acct# 030-8975-651-6020 to Acct # 2030-8975-651-2017; Commissioner Weil seconded the motion and Resolution #122-22 was unanimously approved.

Authorize 2021 State Aid Appropriation Transfers: Commissioner Fox presented a motion to authorize 2021 State Aid Appropriation Transfers in the amount of \$19,113 from Accts# 030-3562-651-9004, 9070, 9216,

9218, 9219, 9220, 9221, 9223 to Acct # 030-3562-651-3020; Commissioner Weil seconded the motion and Resolution #123-22 was unanimously approved.

OTHER COMMISSION BUSINESS:

PUBLIC PORTION: Ashley Mitchell introduced herself as the leader of the Library's Diversity Team. She thanked the Commissioners for their support of their diversity statement and mentioned how hard the team worked on it.

ADJOURNMENT: Commissioner Fox presented a motion to adjourn the meeting; Commissioner Weil seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director
September 14, 2022



Certified by _____

Linda Devlin, Director

Date: _____

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