

## **CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES**

DATE: March 8, 2022

LOCATION: Virtual Meeting via Zoom, 5:30 p.m.

PRESENT: Joseph Tortorelli, Robert Weil, Suzanne Fox, LaVonya B. Wilson-Mitchell, Pat Abusi, Linda Devlin. County Counsel: Ilene Lampitt. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #31-22 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Fox. The motion passed unanimously.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the February 2022 regular meeting and the motion was seconded by Commissioner Fox. Commissioner Abusi abstained. The regular minutes for February 2022 was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Abusi presented a motion to accept the financial statements for January 2022; the motion was seconded by Commissioner Fox and Resolution #32-22 approving the financial statements for January 2022 was unanimously approved.

BILLS AND VOUCHERS: Commissioner Fox presented a motion to accept the bills and vouchers for January 2022; the motion was seconded by Commissioner Abusi and Resolution #33-22, approving the bills and vouchers for January 2022, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Weil presented a motion to accept the appointments and resignations for January 2022, the motion was seconded by Commissioner Fox and Resolution #34-22, approving the appointments and resignations for January 2022, was unanimously approved.

### DIRECTORS REPORT:

Ms. Devlin announced that effective March 7 masks are optional for staff and patrons.

Ms. Devlin announced that effective March 14 the small meeting rooms will be open to the public.

Ms. Devlin announced that Nasreen Ahmed from the Nilsa I. Cruz-Perez Downtown Branch was presented with the Positive Youth Development Champion Award from the Community Planning & Advocacy Council for her facilitation of the Library's popular Cooking Matters programs in partnership with the Food Bank of South Jersey.

Ms. Devlin announced that The Library's new app has been released and is available in both the Apple App Store and the Google Play Store. IT staff members Chris Slone and Chris Stevenson completely redesigned the App using new software and coding. Head of IT Lisa Alderfer gave the Commissioners a presentation of the new app.

Associate Director Jennifer Druce updated the Commission on the branches:

The South County Branch's carpeting and flooring installation is continuing and should be complete in mid-March along with the re-design of the Children's area.

AARP and the Campaign for Working Families/VITA tax preparation services are continuing by appointment only with tax forms available in both English and Spanish.

CONTINUING BUSINESS:

NEW BUSINESS:

Policy Revision COL-1, Collection Development Policy: Commissioner Fox presented a motion to revise Policy COL-1, Collection Development Policy; Commissioner Abusi seconded the motion and Resolution #35-22 was unanimously approved.

Revise and Re-name Policy MNG-4, Gifts and Donations: Commissioner Weil presented a motion to revise and re-name Policy MNG-4, Gifts and Donations; Commissioner Fox seconded the motion and Resolution #36-22 was unanimously approved.

Items C, D, E, F, G, H, I and J were presented in block

Rescind Policy COL-2, Gifts of Library Materials and Donations for the Purchase of Library Materials

Rescind Policy GS-2a, Summer Reading Program

Rescind Policy MNG-2, Statistics

Rescind Policy MNG-8a, Accident Reports, Employee

Rescind Policy MNG-9, Alarms and Evacuations

Rescind Policy MNG-10, Inclement Weather and Emergency Closings

Rescind Policy MNG-17, Roundtables, Committees, and Teams

Rescind Policy MNG-18, Use of Personal Equipment

Commissioner Weil presented a motion to rescind Policy COL-2, Gifts of Library Materials and Donations for the Purchase of Library Materials, rescind Policy GS-2a, Summer Reading Program, rescind Policy MNG-2, Statistics, rescind Policy MNG-8a, Accident Reports, Employee, rescind Policy MNG-9, Alarms and Evacuations, rescind Policy MNG-10, Inclement Weather and Emergency Closings, rescind Policy MNG-17, Roundtables, Committees, and Teams and rescind Policy MNG-18, Use of Personal Equipment; Commissioner Fox seconded the motion and Resolutions #37-22, #38-22, #39-22, #40-22, #41-22, #42-22, #43-22 and #44-22 were unanimously approved.

Authorizing review and acceptance of the fiscal year 2020 Audit Report of Bowman & Company, LLP: Commissioner Weil presented a motion authorizing review and acceptance of the fiscal year 2020 Audit Report of Bowman & Company, LLP; Commissioner Fox seconded the motion and Resolution #45-22 was unanimously approved.

2021-2022 Department of Labor Adult Basic Skills Appropriation Transfers: Commissioner Fox presented a motion to approve the 2021-2022 Department of Labor Adult Basic Skills Appropriation Transfers from account 030-3550-651-9001 in the amount of \$1,958 to account 030-3550-651-6052; Commissioner Wilson-Mitchell seconded the motion and Resolution #46-22 was unanimously approved.

2022 Second Quarter Temporary Budget: Commissioner Weil presented a motion to approve the 2022 second quarter temporary budget; Commissioner Wilson-Mitchell seconded the motion and Resolution #47-22 was unanimously approved.

Grant Review Form, MEC Library Gaming Project, GAMA MEC: This grant will give access to a wider variety of board games and gives librarians access to game training for the Youth Services Department.

Ratify Policy Revision, Customer Behavior Policy CUS-2: Commissioner Wilson-Mitchell presented a motion to ratify policy revision, Customer Behavior Policy CUS-2; Commissioner Fox seconded the motion and Resolution #48-22 was unanimously approved.


OTHER COMMISSION BUSINESS:

PUBLIC PORTION:

ADJOURNMENT: Commissioner Weil presented a motion to adjourn the meeting; Commissioner Fox seconded the motion and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director  
March 9, 2022



Certified by \_\_\_\_\_ Date: 3/9/22  
**Linda Devlin, Director**